

Minutes

CNA Health Care Task Force

July 23, 2008, 3:30pm – Meeting #2

County: Christine Penkala, Lisa Driscoll, Mary Ann Mason, C. Ferguson (4)

CNA: Kay McVay, Rosa Cabrera (2)

Minutes by Christine Ferguson

The Task Force convened with 2 representatives from CNA (state), and 4 representatives from County Management. Before the next meeting, CNA will be naming their 2 local representatives and the 1 alternate.

A meeting schedule through December 2008 was determined. CNA will bring the local representatives to the next meeting. It was agreed that meetings require attendance of a minimum of 2 representatives from County Management, 1 representative from CNA state, and 1 representative from CNA local in order to convene. In the event that Task Force members are unable to attend, they will notify the Meeting Chair as soon as possible and preferably no less than 48 hours before the scheduled meeting date (Note: CNA local will contact CNA state; CNA state will then notify Meeting Chair). In the event the appropriate Task Force members are unable to meet, the meeting will be rescheduled.

Meetings are to continue through the end of 2008 with the expectation of having recommendations finalized at that time. Both parties are open to extending this proposed deadline through January or February 2009 if needed. An assessment of this timeline is proposed to take place in November 2008.

Agenda items are to be emailed to Meeting Chair no later than 48 hours prior to scheduled meeting dates. The Meeting Chair will distribute agendas via email 24 hours prior to scheduled meeting dates.

Minutes will be taken and distributed to the Task Force for review and amendment. Once finalized they will then be posted on the Human Resources intranet site. Posting them on the County's internet site will also be explored.

Release time requests for CNA local representatives will be sent to Human Resources Labor Relations in advance of scheduled meeting dates.

Meetings will be focused on specific topics and 2 hours in length.

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Meetings are not open to the public.

Subject matter experts may be requested anytime throughout this process. A minimum 3-week lead time is required from time of the request until the time subject matter expert attends the meeting. Buck Consultants will provide relevant information on items such as alternative health plan options.

Recommendations will be agreed upon by consensus basis. If consensus is not possible, the dissenting recommendations will be recorded and included as part of the report. Summaries of progress will be produced throughout.

All health plan options explored will be recorded and included in the reports, thus indicating all items worked on inclusive of those items which were dismissed.

Hand-outs at today's meeting included 2008 Active and Retiree Information and Open Enrollment Guides, and a listing of OPEB documents available on the County's internet site (www.cccounty.us). The Task Force is to review this information and list any questions or items for discussion.

The next meeting will cover OPEB and the history of health care. Also discussed will be the County's current health plan options. A glossary of relevant terms will be provided.